

Town of Brimfield
Board of Selectmen
Town Hall Annex – 21 Main Street
Meeting Minutes – April 16, 2019

Present: Vice Chair; Michele-Lee Shea, member; Paul Vandal, member; Carolyn Haley, member; Ryan Olszta, Admin; Carol Camerota.
Chair: Paul McCarthy – absent

Others: Police Chief; Charles Kuss, Lieutenant; William Beaudry, Chamber of Commerce; Alex McNick

Cable recording: J. Bolte

Call to order:
6:30 p.m. by (Shea)

Payroll & Warrants:
Signed by board

Minutes: Review & approve minutes of April 1, 2019

Motion: by (Haley) move to approve minutes of April 1, 2019, seconded by (Olszta), all in favor.

Review & Action

Alex McNick-Chamber of Commerce – Events in town:

Executive Director McNick came before the board seeking permission to set their information booth up again between the Annex and Library during flea market. Before last year they had been set up on the corner of Warren Rd. and Main St. on Mahogany Ridge for 10 years. They provide information and directions as people head down the street to the fields. They are nonprofit and are all volunteer.

Motion: by (Haley) move to approve location during the flea market on town property, seconded by (Vandal)

Concerns were raised about whether the location could be moved to a more level spot in front of the library and if a permit was required.

Amend Motion: to get a permit but the fee would be waived. The Chamber will check back each year regarding the location. All in favor.

The Chamber is also doing a 5 day Geofest festival July 17-21 on the Green Acres field and would like permission to allow a tent to remain up from the flea market. Their main event will be a bonfire on Friday, July 19th with telescopes and rockets. Approximately 50 people will be in attendance.

Motion: by (Vandal) move to approve the tent to remain up from the flea market for this festival, seconded by (Olszta), all in favor.

Hitchcock Academy – Town wide tag sale:

Motion: by (Haley) move to approve the Town Wide Tag Sale organized by the Hitchcock Academy, seconded by (Olszta), all in favor.

Request use of common: Here Today Adopted Tomorrow:

Katrina Eberly from Here Today Adopted Tomorrow is requesting use of the town common again for their dog walk. The event will be on September 14th from (set up) at 8:30 to noon. Plastic bags and water will be provided for dogs and walkers.

Motion: by (Olszta) move to approve dog walk from common around the block and back on September 14th. A nonprofit permit will be secured. Seconded by (Vandal), all in favor.

Appointments:

Motion: by (Haley) move to appoint Richard Haller to the Trail Committee as Associate until June 30, 2019, Mike Wales to Housing Authority until June 30, 2021 and Joseph Venezia to Conservation Member until June 30, 2019, seconded by (Olszta), all in favor.

License Approvals:

Motion: by (Olszta) move to approve Annual Common Victualler Licenses as listed: **Common Victualler:**

Charlie's Diner, K. Karterakis, 17 Main Street, Brimfield
B.T.'s Smokehouse, B. Treitman, Sturbridge, MA
Holyoke Hummus, J. Grossman, Holyoke, MA
Uncle D's Blazin BBQ, I. Gardner, Norwich, CT
Hot Shot Café, G. Szalay, Charlton, MA
The Whey Station, J. Moskites, Middletown, CT
Landmark News Group, Woburn, MA
Uncle Mitch's Munchies, Lawrence, MA
Scotties's Good Food, S. Surles, Walpole, NH
Petrie Family Farm, J. Petrie, Brimfield, MA
Carnahan Concessions, T. Carnahan, Stormville, NY
K & G Concessions, K. Gumienny, Douglas, MA
Sylvia's Hot Dogs, V. Abelin, Longmeadow, MA
Shane's Hot Dogs, H. LeBouf, Gardner, MA
Sturbridge Coffee House, P. Rogers, Fiskdale, MA
Ben & Jerry's Ice Cream, Kisco Ice Cream, Westfield, MA
Mr. Kielbaski, T. Czubaj, Worcester, MA

Seconded by (Vandal), all in favor.

Late Vendor application:

Food vendor J. LeBlanc forgot to mail his application for his Common Victualler and Food license for the Flea Market. The deadline was March 31st and has been for years. Discussion on whether to accept the application that is 2 ½ weeks late. The town has previously been in litigation over this same issue.

Motion: by (Olszta) move to not approve Common Victualler license for the May flea market, seconded by (Shea), all in favor. (Haley) not in favor.

Old Business:

ACO:

Discussion of a letter received from the Board of Health regarding the ACO and Barn Inspector. (Olszta) said the appointment for Barn Inspector expired March 31st and the BOH now does not have the authority to appoint. The ACO is responsible for incidents with dogs, rabies, bites and has law enforcement authorities. The Barn Inspector can inspect and quarantine but has no law enforcement authority. The position should be the same person. Hold until the Chair is present.

Chief Kuss submitted a response to the BOH letter. The BOH should nominate someone for Barn Inspector at the next meeting.

Personnel Policy:

(Haley) has made corrections that can be looked before the next meeting.

Hold

New Business:

Boiler and Water heater for Library:

A quote received from Fountain to replace the boiler and a separate water heater was reviewed by the board.

Motion: by (Vandal) move to approve quote from Fountain Oil to replace boiler for \$4,950 and add a separate 40 gal. Water heater for \$2,000, seconded by (Olszta), all in favor.

The town hall repair account will be used to pay for this.

Public Access:

None

Historical will be contacted about items on stage before clean up begins.

Adjourn:

Motion: by (Vandal) move to adjourn at 7:22 p.m., seconded by (Olszta), all in favor.

Upcoming Meetings:
April 29, 2019 6:30pm

Respectfully Submitted:

Carol Camerota

Transcribed by: Carol Camerota

ACCEPTED: *Nicholas Kuss* DATE: *4/29/19*

Documents Utilized for this meeting

MATERIALS FOR BACKGROUND AND REFERENCE

1. Minutes of April 1, 2019
2. Chamber of Commerce
3. Request use of common – dog walk
4. Town wide tag sale
5. Appointment letters
6. Annual Common Victualler's
7. Letter from BOH
8. Letter from Chief Kuss
9. Library boiler